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27 November 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. Instructor Training Course Planned for Commo

An Instructor Training Course for about ten instructors of the Communications Technical Training School is scheduled at [REDACTED] for the two-week period beginning 10 February. The course will be conducted by an [REDACTED]-assigned OTR instructor who is experienced in providing instructor training to Communications personnel. A second running of this program is planned for April 69.

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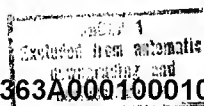
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3. [REDACTED] to Test Fallout Shelter Equipment Regularly

Electronic and mechanical aspects of [REDACTED] fallout shelter equipment have recently been rehabilitated. Lack of regular use had caused much difficulty in keeping the equipment reliably operable. From now on, the shelter's key features will be tested weekly under emergency power conditions.

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4. Clandestine Services to Activate Language Skill Maintenance Program

The Clandestine Services plans to begin some component-conducted language classes on 6 January to assist employees in maintaining their levels of proficiency in specific foreign languages. The OTR Language School will provide assistance in teaching methods and supply some of the materials needed. Almost 300 CS employees have expressed interest in taking refresher training. Requests for French, German, Spanish and Russian classes predominate.

5. Writer for Technical Magazine Takes Crack at Agency Lecturer

The Business Council for International Understanding sponsors frequent four-week programs for businessmen slated for overseas duty in courses held at American University. OTR frequently furnishes one instructor to talk on "Communism: Theory and Strategy" before the group. The Washington Bureau Manager of Electronics Magazine, in writing about the businessmen's course in the October issue of the magazine, said, "And the fact that one of the lecturers . . . is of the Central Intelligence Agency makes some businessmen wonder if it would not be best to avoid BCIU altogether." The writer also quotes one business executive as saying, "We get enough problems abroad without having lectures by a CIA agent." This publicity, in a technical magazine of limited circulation, is our first inkling that some students may think that a presentation by the Agency is inappropriate. We are examining the advisability of OTR's continuing to participate in this program.

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6. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were given:

At [REDACTED] 20 members of Senior Class on "Internal Security."

At American University, small group of businessmen attending Business Council for International Understanding on "Communism: Theory and Strategy."

At AID Training Center in Washington, 10 AID officers on "Overseas Missions of the Agency."

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John Richardson

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Director of Training

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